

Extra notes re Annual Internal Audit Report 2021/2022

As Clerk I acknowledge that the following points must be completed to satisfy the internal Auditors findings.

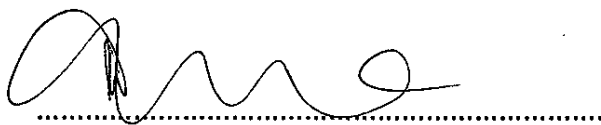
The Standing Orders and Financial Regulations have been updated (July 2022) to show that procedures are in place for acquisition of 3 formal tenders and/or quotes when work is to be cried out or purchases made.

Zurich Insurance Company have been contacted (July 2022) and policy updated with sums insured to match Assets Register.

The Clerk has rectified and updated the website with the missing items.

The Clerk has been made aware of the need for Analysis of Variances and will seek to clarify this for next year.

The Clerk wishes to express her regret that these anomalies have occurred but also wishes to point out that this is the 1st full year in the role of Parish Clerk having no experience of a Parish Council or understanding of the procedures and terminology involved. The Clerk is open to learn more and taken on board the comments of the Internal Auditor.

A handwritten signature in black ink, appearing to read 'Nicki George', written over a horizontal dotted line.

Nicki George
Parish Clerk

26.7.22