

STICKFORD PARISH COUNCIL

EXAMPLE

Request for Information Decision

Date of request: XX/XX/XX

Date of decision: XX/XX/XX

Request:

I request that you provide the following information electronically to me at the following email address : clerk@stickfordparishcouncil.gov.uk

1. The total amount paid by the parish council to XYZ maintenance for grass-cutting for the last three complete financial years.
2. Copies of the Clerk's appraisal for the last three years.
3. Copies of the minutes from all HR/Staffing Committee meetings for the last three years.
4. My great uncle was a parish councillor from 1943 until 1968 and I would like copies of entries in the minutes and other documents where he was mentioned.
5. Declarations of interest made by Councillor Turin since 2020.
6. Comments made by the Parish Council regarding planning applications in respect of 9 Wingrove Avenue since 2019.
7. All emails, texts and other communications between councillors and the officers of the council regarding 9 Wingrove Avenue since 2019.

Decision:

In accordance with Section 1(1)(a) of the Freedom of Information Act 2000, you are advised that Any Place Parish Council does hold information that falls within the description specified in your request.

1. This information is held by the Parish Council. Payments were as follows £3,450 (2019/20), £3,240 (2020/21), £3,780 (2021/22). All amounts are VAT exclusive.
2. This information is held by the Parish Council. Information would be exempt from disclosure under Section 40 Personal information and S.41 information provided in confidence of the Freedom of Information Act 2000.
3. This information is held by the Parish Council. It is exempt from disclosure under S.21 Information accessible to applicant by other means. The information is available on the parish council's website.

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4. This information is held by the Parish Council. From our preliminary assessment, we have estimated that it will cost more than the 'appropriate limit' to consider your request. Section 12 of the Act makes provision for public authorities to refuse requests for information where the cost of dealing with them would exceed the appropriate limit, which for Local Government is £450. This represents the estimated cost of one person spending 18 hours in determining whether the parish council holds the information, locating, retrieving and extracting the information. The estimated cost of processing your request is £525. This charge has been calculated in accordance with Section 13 of the Freedom of Information Act 2000 and the Freedom of Information Fees Regulations.

We are unable to continue processing your request until the fee is paid. If you wish the parish council to continue to process your request, you should pay the fee within 3 calendar months of this decision. If the parish council does not receive payment of the fee by the end of this period, I will take it that you do not wish to pursue this request and will consider the request closed. If you narrow the scope of your request, we may be able to provide the information free of charge because it would cost less than the appropriate limit to do so.

Any reformulated request the council receives from you will be treated as a fresh FOI request.

5. The information is held by the Parish Council. It is exempt from disclosure under S.21 Information accessible to applicant by other means. The information is available on the parish council's website.
6. This information is not held by the Parish Council. Comments made by the parish council on planning applications are submitted to the planning authority and are published by them on their website.
7. This information is held by the Parish Council and has been provided electronically.

If information has been refused, please treat this as a Refusal Notice for the purposes of the Act.

Your right of appeal:

If you have any queries regarding this decision, please contact the Clerk to the Parish Council.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request an internal review of our decision (within 40 days of this decision notice) you should write to:

Stickford Parish Council, Nicki George, The Clerk, Sarber, Cole Lane, Stickford, Boston, Lincolnshire, PE22 8EU

Email address: clerk@stickfordparishcouncil.gov.uk

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If you are not content with the outcome of your complaint / the Internal Review you may apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Most of the information that we provide in response to the Freedom of Information act 2000/Environmental Information Regulations 2004 requests will be subject to copyright protection. In most cases the copyright will be owned by the Council. The copyright in other information may be owned by another person or organisation, as indicated by the information itself.