

**STICKFORD PARISH COUNCIL**  
**PARISH COUNCIL STATUORY MEETING**  
at STICKFORD Community Centre  
**Tuesday 22nd June 2021 @ 7.30pm**

**DRAFT MINUTES**

|                                       |   |  |   |
|---------------------------------------|---|--|---|
| No. of Residents present, NIL         |   | Official attendees read Y for attending N for non-attendance |   |
| Chairman Councillor Mrs Pamela Bryant | Y | Vice Chairman Councillor Mr Graham Bradley                   | N |
| Councillor Mrs Lesley Reeson          | Y | Councillor Mr Robert Morley                                  | N |
| Councillor Mr Clive Kingswood         | Y | Councillor vacancy   |   |
| Councillor Mr John Howlett            | Y | Parish Clerk Mrs Nicki George                                | Y |
| Lincs C C Councillor Mrs W Bowkett    | N | ELDC Councillor Mr Jim Swanson                               | Y |

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1. The Chairman opened the meeting and welcomed all present.
2. Apologies for absence received from Graham Bradley and Wendy Bowkett
3. There were no declaration of interest
4. There were no residents present. ELDC report – Jim commented on how long it has been since he was able to attend a meeting and give his report , due to covid restrictions. The AGM has been held and he remains on the Planning and Drainage Board. The building of the new Hub at Horncastle has started.  
Green Homes grants – Love your High Street competition – see website for details.  
Jim gave copy of Strategic Alliance Update (Appendix A) and News Release 'District Council submit ambitious £20m Levelling Up bid' (Appendix B) to clerk. Residents eligible £500 if unable to work at home and need to self-isolate. Clerk to email Jim for details of Grant available for use within parish.  
  
LCC – Appendix C - Junes Brief
5. The Minutes of the Annual Meeting of Parish Council held on 25<sup>th</sup> May 2021 were approved with one amendment to the attendance of Graham Bradley to yes.  
  
It was discussed where the new dog bin is to be sited – agreed to be sited adjacent to the Red Lion public house car park on Church Road.  
  
Proposed by Councillor Pam Bryant, Seconded by Councillor Clive Kingswood.

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6. Matters Arising from the minutes.
  - i. Planning application – Shenzi – comments sent.
  - ii. Draft letters approved: ELDC for litter bins and dog bins, Wendy Bowkett for speed limit on A16, ELDC re noise complaint with addition of one paragraph.
  - iii. Letter not yet sent re Travellers on air field as awaiting to hear from Wendy to confirm her contact/input.
  - iv. War Memorial Clock: Site visit took place on 3.6.21. He has prepared a quote for work to be done of £13914 + VAT. As agreed at last meeting, Cheryl Steele will be given this information and she will submit a request for a grant from Viking Link. If unsuccessful, we will look to fundraise to cover the cost.

Mr Swanson left the meeting at 8.15pm

7. AGAR Part 2 – approved, completed and signed, ready for Clerk to send off. Certificate of Exemption approved and completed.

The internal audit report was read out and discussed. It was agreed to do an interim audit after 6 months to keep us on track to improve on the points mentioned in the report.

Proposed by Councillor Clive Kingswood, Seconded by Councillor John Howlett.

8. Barclays Bank signing mandate: updated and signed.
9. Bench: It was agreed to have the same bench as previously. Clerk to get quote for replacement bench and to have it fixed into position.
10. PAYE payroll: it was agreed to use a PAYE bureau to pay clerks salary.  
Proposed by Councillor John Howlett., Seconded by Councillor Clive Kingswood

#### 11. Financial Matters.

There were 2 payments due for payment

- i) Jayne Bonsor (Internal Auditor) £170
- ii) Smith of Derby (War Memorial Tower) £420

Agreed by all councillors' present

12. Correspondence: Lives Magazine, On Scene

13. Other Business – matters for next agenda: Planning

14. The Chairman closed the meeting at 21.05pm. Date of next meeting: 6 July 2021 at 7.30pm

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